INVESTMENT POLICY
INVESTMENT POLICY FOR PORT WASHINGTON FIRE DEPARTMENT

I. This investment policy applies to all moneys and other financial resources available for investment on its own behalf.

II. The primary objectives of this fire department's investment activities are, in priority order:

- to conform with all applicable federal, state and other legal requirements;
- to adequately safeguard principal;
- to provide sufficient liquidity to meet all operating requirements; and
- to obtain a reasonable rate of return.

III. The Board of Directors responsibility for administration of the investment program is delegated to the Board Treasurer.

IV. The fire department treasurer shall act responsibly as custodian of the public trust and shall avoid any transaction that might impair public confidence in the Port Washington Fire Department. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

The treasurer shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair his or her ability to make impartial investment decisions.

V. It is the policy of the Port Washington Fire Department is to diversify its deposits and investments by financial institution, by investment instrument and by mature scheduling.

It is the policy of the Port Washington Fire Department for all funds coming into the hands **of** the treasurer to be deposited or invested within 10 days of receipt.

VI. All deposits of the Port Washington Fire Department, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

1. by a pledge of "eligible securities" as defined by General Municipal Law Section 10;
2. by an eligible "irrevocable letter of credit" as defined by General Municipal Law Section 10;
3. by an eligible surety bond as defined by General Municipal Law Section 10.

VII. Eligible securities used for collateralizing deposits shall be held by the depository named by the Board of Directors subject to security and custodial agreements, all in accord with the applicable provisions of General Municipal Law Section 10.

VIII. The Board of Directors of the Port Washington Fire department authorizes the treasurer to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

1. Special time deposit accounts;
2. Certificates of Deposit;
3. Obligations of the United States of America;
4. Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
5. Obligations of the State of New York; and

All investment obligations shall be payable or redeemable at the option of the Port Washington Fire Department within such times as the proceeds for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Port Washington Fire Department within 2 years of the date of purchase.

IX. The Port Washington Fire Department shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits as to the amount of investments which can be made with each financial institution or dealer. The fire district treasurer is responsible for evaluating the financial position and maintaining a listing of proposed depositories and custodians. Such listing shall be evaluated at least annually.